



08. Emergency Contact Numbers

- Exhibit 401.d.
- Attached GC Listing

09. Insurance / Subcontractors Approval Process

- G.C. & all subcontractors apply for wrap-up Insurance prior to work.
- All Subcontractors must be approved by SCA prior to the start of work.

10. Safety and Job Site Security

- Contractor to establish and implement a Site Safety Program.
- Contractor to submit a Site Safety Plan within 5 days after receipt of NTP.
- Site Safety Plan to be approved prior to the start of work.
- Copy of Approved Site Safety Plan to be available in the Custodian Office.
- Hold weekly site safety meeting, minutes of safety meeting to be keep at site for inspection.
- Correct site safety deficiencies within 24 hours.
- Post all required Emergency Phone Numbers at work site.
- Security guards at the work site as per contract.

11. Product Substitution

- Contractor to submit request for product substitution within 20 days of NTP.

12. Submittal/Shop Drawings

- Submit shop drawings and sample submittal schedule within 30 days of NTP.
- All Submittal/Shop Drawings to be submitted to the Architect and copy of transmittal to the P.O.
- Contractor to submit 6 copies or as outlined in Section G001340-1.03.
- Contractor to submit a bi-weekly shop drawing status log to PO.

13. Request For Information (RFI)

- All RFI's will be made to the P.O.

14. Quality Control

- All Controlled Inspections to conform to section S001400 of Specifications.
- Contractor to notify SCA at least 48 Hrs before the specific work item commences.
- Controlled Inspections are as detailed on Drawing A1.1 & specified in the FID Status Report.
- Contractor to Designate Field Representative for Contractor Quality Control (CQC).

15. Change Order Procedures

- No change order will commence unless a written directive or a NOD has been issued by SCA.

16. Dispute Resolution Process

- Contractor to submit request for Dispute Resolution as specified in the Contract Documents.

17. Payment Requisition/Certified Payroll

- Provide schedule of anticipated monthly requisition amount within 10 days after receipt of